



*Expand Your Horizons*

## BOOKING FORM

*Please complete one booking form per person*

Thank you for choosing **TeamWalking** for your Navigation Course or Outdoor Adventure. I am really looking forward to meeting you and I am sure we will have an enjoyable and memorable time in the Great Outdoors!

### BOOKING DETAILS

**Course/Activity**

**Location**

**Dates**

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### YOUR DETAILS

**Your name**

**Your phone number**

**Your email address**

**Your postal address**

**Postcode**

**Emergency contact**  
(name and 'phone number)

### PAYMENT

**Cheque attached**  
*payable to TeamWalking*

**Paid online**

**TeamWalking provides the walking activities only.**  
**All participants must provide their own travel, food, accommodation and walking boots.**

## WHAT TO WEAR & BRING WITH YOU

### ***What to wear***

It is important to wear a 'layering system' of clothing as follows:

- Base layer - long-sleeved T-shirt
- Mid layer - fleece
- Outer shell - waterproof/breathable coat and over-trousers
- Walking boots. These must be waterproof with good ankle support and sturdy soles
- *plus* walking trousers

Wear clothing that is made from synthetic fibres, which are quick drying and help 'wick' moisture away from your skin. Do NOT wear cotton (especially jeans) as cotton soaks up moisture.

### ***What to bring***

- Sunhat, sunscreen and sunglasses (spring to early autumn)
- Warm hat
- Waterproof gloves
- Water bottle (at least 1 litre)
- Flask of hot drink
- Spare fleece
- Packed lunch
- High energy snack food (dried fruit, nuts, muesli bars, chocolate bars etc)
- Medications (if applicable)
- Camera, binoculars etc
- Rucksack (to carry all of this in!)

### ***Please note:***

*Please provide your own personal walking clothes (base layers, walking trousers, socks etc).*

*We recommend you provide your own walking boots with sturdy cleated soles and ankle support, as these tend to be more comfortable than borrowed boots. We do have a few pairs of walking boots you can borrow, in sizes 5, 6, 8, 10, 11 & 12.*

## NEED TO BORROW SOME OUTDOOR GEAR?

*We can provide the following outdoor gear:*

- Waterproof outdoor Jacket (sizes S - XL)
- Waterproof over-trousers (sizes S - XL)
- Fleece (sizes S - XL)
- Waterproof gloves (sizes S - XL)
- Warm hat
- Rucksack
- Head-torch
- Walking boots (sizes 5 - 12) - *we recommend you wear your own boots if you have them*

*Please fill out your requirements on the participants list below.*

***Please see your Walk or Course Overview for more details about your chosen activity***

## PARTICIPANT INFORMATION - All information will be treated in confidence.

Name

Age

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How often do you exercise?

What regular exercise do you currently do?

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Physical activity 0 or 1 day per week

Physical activity 2 - 4 days per week

Physical activity 5 or more days per week

*NB: 'physical activity' means a minimum of 30 minutes of moderate exercise, such as brisk walking, swimming, jogging, cycling etc*

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Describe your level of fitness

*(please do not simply write 'average'!)*

When did you last climb a hill, fell or mountain?

*(name of hill/mountain & date climbed)*

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Your hill-walking experience?

What outdoor gear would you like to borrow?

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*(please give sizes)*

### Medical conditions, allergies, special requirements or recent illnesses

*Please list all pre-existing medical conditions, allergies, special requirements or recent illnesses that may affect your participation in this activity, even if you think they may not be relevant. Please give full details of your condition(s), as this helps us provide an enjoyable and rewarding day for all. If you have a pre-existing medical condition that may make it unsafe for you to take part in this activity, then it may be necessary to seek advice from your GP. Please ensure that you bring any medication that you may need with you on your activity.*

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- I am aware that walking & outdoor activities have an inherent and unavoidable risk of accident or personal injury. I understand the nature of the activity I have chosen to take part in and accept the risks involved.
- I consent to any emergency medical treatment or medication to be administered to me during the activity in the event of injury or accident.
- I confirm that I have a reasonable and suitable level of fitness and ability for my chosen activity.
- I confirm that the information I have provided on this Booking Form is accurate and complete.
- I undertake to inform TeamWalking of any material changes to the personal information I have provided on this Booking Form between signing this form and the day of the walk.
- **By completing, signing and returning this Booking Form I confirm that: I have read through, understood and accepted the Terms & Conditions detailed below; I am fully aware of the type of activity I will be undertaking; I consent to my participation.**

**Signed** *(by the participant, or parent/legal guardian if under 18)*      **Date**

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*Photos & videos are taken on courses and walks, which we then send you as a memento & use on our website & social media. We never include identifying information when we publish these images. If you do not consent to this please inform Mark Reid at the start of the walk.*

## **BOOKING TERMS & CONDITIONS**

***IMPORTANT: please read carefully***

- **Hill & Mountain environment** - Hill and mountain walking are adventurous activities with a risk of personal accident and/or injury. Part of the attraction of valley, hill and mountain walking is the challenge of tackling different terrains, landscapes and weather conditions; indeed, risk is often an integral part of the activity. Every effort is made to minimise potential risks & hazards; however, the very nature of valley, hill and mountain walking involves a certain level of inherent and unavoidable risk of personal accident and/or injury. The most common accident and/or injury in the outdoors include slips, trips and falls, as well as personal injury such as blisters, strained muscles, scratches & stings, sunburn, getting cold and varying degrees of personal discomfort due to weather/ground conditions (these are just examples and is not an exhaustive list). Of course, more serious accidents/injuries may occur due to the natural environment (steep, uneven, rocky, wet, slippery ground), personal health issues and extreme weather conditions. By taking part in this activity, you are aware of and accept these risks.
- All walks will involve a varying degree of uneven & rough terrain, muddy/rocky/wet ground, fields, riverside, woodland, remote open country, high ground, hills, moorland and mountainous terrain, stiles, stream crossings, roads and lanes, farms and livestock as well as a number of ascents/descents, some of which may be steep and sustained. We may also encounter adverse weather conditions on the walk, as well as darkness and/or poor visibility.
- Walking and outdoor activities can be strenuous. Never underestimate the strenuous nature of walking particularly when this is combined with the natural environment, hill and mountainous terrain and the elements.
- Mark Reid or his freelance Mountain Leaders (Walk Leaders) accept no responsibility for personal accidents or injury or for loss or damage to personal effects unless caused by their negligence as Walk Leaders. We strongly recommend you have adequate personal insurance cover for accident or injury, as well as travel insurance in case of cancellation.
- All participants must take heed of any safety information, guidance or hazard warnings given by the Walk Leader during the pre-walk briefing or whilst on the walk.
- **Fitness and Experience** - Most of our walks require no previous hill-walking experience as full guidance will be given; walks are 'pitched' according to the experience and average fitness levels of the group. Some of our Outdoor Courses do require some previous hill-walking experience (NNAS Silver/Gold awards, Mountain Skills, Compass & Contours & Relocation courses). A reasonable level of fitness and ability is required as the natural environment can be demanding at times. Our mountain walks, challenge walks and walking holidays require a good level of fitness and stamina.
- All participants must provide full, complete and accurate information on their Booking Form, including any medical conditions, special requirements, allergies and/or recent illnesses; participants must inform the Walk Leader of any changes to their personal information (including medical information) that have occurred between signing their Booking Form and the day of the walk.
- All participants must provide suitable outdoor footwear, preferably walking boots, with sturdy cleated soles and ankle support.
- The Walk Leader reserves the right to refuse to take a participant whom they consider will be unable to complete the planned activity, is wearing unsuitable clothing, ignores direct safety instructions from the Walk Leader or whose behaviour falls below an acceptable standard that puts others within the group at risk.
- **Alcohol, smoking & dogs** - As this is an Adventurous Activity in a natural environment then we operate a no alcohol & no smoking policy during the activity. Dogs are not permitted on any of our walks. This is due to ground nesting birds, livestock & other walkers/countryside users.
- **Accommodation, Food & Travel** - You must book and pay for any accommodation, food and/or travel (the 'service provided') directly yourself. The contract for the service provided is between the person making the booking and the service provider.
- **Payments** - full payment is required prior to the outdoor course or activity (the 'event') to secure your booking.

- **Transfer of Booking** – You may transfer your booking to another advertised date (subject to availability) subject to the payment of the following transfer fees:
  - Within 14 days from the date you paid for your booking ('date of booking') – *free transfer*
  - After 14 days from date of booking & over 28 days before the event – *additional payment of 10% of the cost of the event.*
  - 14 - 28 days before the event – *additional payment of 25% of the cost of the event.*
  - 7 – 14 days before the event – *additional payment of 50% of the cost of the event.*
  - Within 7 days of the event – *additional payment of 75% of the cost of the event.*

These transfer fees are payable at the time of transfer (plus any price difference). All transfers must be made prior to the event.
- **Cancellations** - You may cancel your booking any time within 14 days from the date you paid for your booking ('date of booking'), and we will refund the cost of your booking in full. All cancellations must be confirmed in writing by email, text or post (your refund will be sent to you within 14 days). Cancellations after 14 days from the date of booking will be subject to the following cancellation charges (which will be deducted from your refund):
  - Within 14 days from the date you paid for your booking ('date of booking') - *full refund*
  - After 14 days from date of booking & over 28 days before the event – *cancellation charge of 25% of the cost of the event.*
  - 14 – 28 days before the event – *cancellation charge of 50% of the cost of the event.*
  - 7 – 14 days before the event – *cancellation charge of 75% of the cost of the event.*
  - 1 – 7 days before the event or non attendance – *cancellation charge of 100% of the cost of the event.*
- The event may be cancelled by the Walk Leader within 48 hours of the event due to adverse weather conditions or forecast. If the event is cancelled by the Walk Leader then the event will either be rescheduled for another date, your booking transferred to another advertised date or a credit note issued to be redeemed within 12 months against any TeamWalking event. The decision to cancel the event lies solely with the Walk Leader. In the event of cancellation by the Walk Leader, then TeamWalking's liability is limited to the cost of your chosen activity only. We recommend you have adequate travel insurance in case of cancellation.
- The pre-planned routes may be subject to change whilst on the walk due to adverse weather conditions, pace of the group, fitness and ability levels, accidents or injuries etc. In extreme circumstances the walk may be terminated. Once the walk has commenced then any such changes to the pre-planned walk are deemed to be part of the event. The decision to change or terminate the walk lies solely with the Walk Leader.
- **Under 18s.** Under 18s (*minimum age 14*) may attend if accompanied by a parent or legal guardian. Your child must be accompanied at all times during the activity by you as their parent/legal guardian, and must be within sight and sound of you during the activity. You as the parent/legal guardian are responsible for your child at all times; TeamWalking does not act 'in loco parentis' at any time.

**These Terms and Conditions must be read in conjunction with the relevant Walk or Course Overview, which gives more details of the chosen activity; together the Booking Form and the Walk or Course Overview form the contract between us.**

Mark Reid is a qualified *Walking Group Leader, Hill & Moorland Leader and Mountain Leader*, and holds a current Outdoors First Aid certificate as well as Public and Civil Liability Insurance.

**PLEASE RETURN TO:** TeamWalking, 102 Leeds Road, Harrogate, HG2 8HB *Places subject to availability.*  
 (T) 01423 871750 (M) 07711 264019 (E) [info@teamwalking.co.uk](mailto:info@teamwalking.co.uk) (W) [www.teamwalking.co.uk](http://www.teamwalking.co.uk)

UPDATED 18th September 2017

